

YOUTH CORRECTIONAL COUNSELOR Minimum Qualification Correction Form

Last Name _____

DATE: _____

First Name _____

MI _____

EXAM ID#: _____

COMPLETE THIS PAGE ONLY IF YOU APPLIED FOR THE YOUTH CORRECTIONAL COUNSELOR (YCC) EXAM AND YOU RECEIVED AN EMAIL INFORMING YOU YOUR YCC APPLICATION WAS REJECTED

Please refer to your Failed Minimum Qualification (MQ) email, read the below required MQs for the YCC position to determine if you do have the required Education and/or Experience required. If you do, please complete this form and click on the "Email Submit" button to forward your form to our Customer Service Unit. **You must email this completed form within 10 calendar days from the date of your failed MQ email.** If you have any questions, you may call (916) 255-3730 or (916) 255-3870 (within 10 calendar days of the fail email date) to have staff review your form with you.

Pattern I – Experience: One year of experience in the California state civil service performing duties of a peace officer and maintaining the security, custody, and supervision of adult or youthful offenders in a correctional facility. Complete this section **only** if you have worked in any of the state of the California State Civil Service job classifications listed below.

_____ number of months performing duties of a Correctional Officer

_____ number of months performing duties of a Youth Correctional Officer

_____ number of months performing duties of a Medical Technical Assistant

Pattern II – Equivalent to graduation from an accredited four-year college or university. (Registration as a senior in an accredited college or university will admit applications to the examination, but applicants must produce evidence of graduation or its equivalent before they can be considered eligible for appointment).

_____ Have a BA/BS degree.

_____ Have completed the equivalent of 60 semester units/90 quarter units from an accredited college.

_____ Registered senior in an accredited college (have completed junior year).

Pattern III – equivalent to completion of two years (60 semester units) of college (accredited) and two years of experience working with youth in one or a combination of the following: 1) Youth correctional agency, 2) Parole or probation department, 3) Family, children, or youth guidance center, 4) Juvenile bureau of law enforcement, 5) Education or recreation agency, 6) Mental Health Facility. List your qualifying experience below.

_____ Full-time months of experience working with youth in one or a combination of the following: 1) Youth correctional agency, 2) Parole or probation department, 3) Family, children, or youth guidance center, 4) Juvenile bureau of law enforcement, 5) Education or recreation agency, 6) Mental Health Facility

Indicate below with an "X" any experience working with youth in one or a combination of the following:

- _____ Youth correctional agency
- _____ Parole or probation department
- _____ Family, children, or youth guidance center
- _____ Juvenile bureau of law enforcement
- _____ Education or recreation agency
- _____ Mental Health Facility

Employer/Agency Name: _____

I hereby certify that all the information entered on this MQ Correction Form (MQCF) is true and complete to my knowledge and that if I do not answer the question(s) truthfully, I will be eliminated from the examination process.