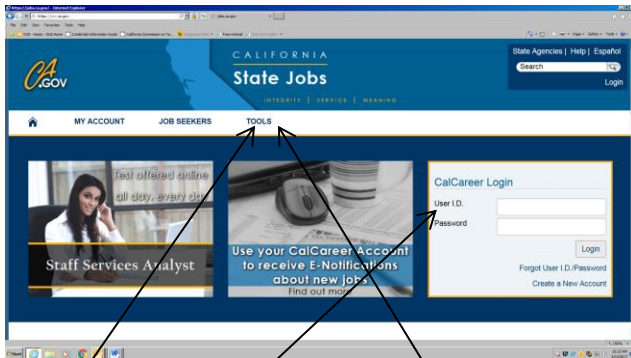


## HOW TO GET AN ACADEMIC TEACHER JOB AT THE CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATIONS

### Step I SET UP JOB PROFILE FOR JOBS

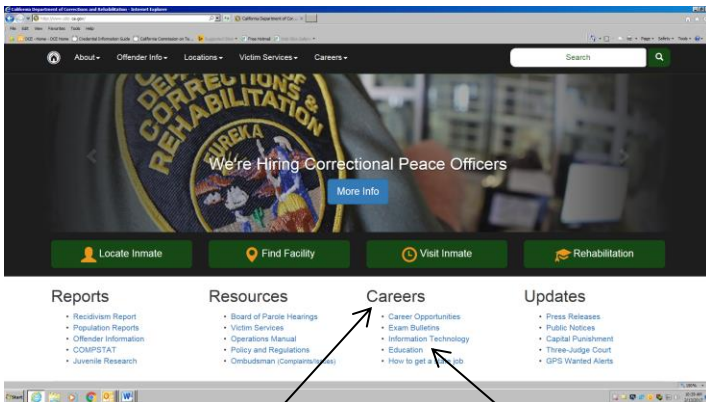
Go to [www.jobs.ca.gov](http://www.jobs.ca.gov)



1. In "Tools" arrow down to view Tutorials for job seekers.
2. Create *CalCareer Login* to develop personal profile.
3. For the State Application, hover or click on the "Tools" tab, click on *Standard Application forms*, Click on *State Application 678*.

### STEP II JOB BULLETINS AND QUALIFICATION ASSESSMENT (QA) FOR PLACEMENT ON THE EMPLOYMENT LIST

Go to [www.cdcr.ca.gov](http://www.cdcr.ca.gov)



1. Under "Careers" place cursor on "Education" and click.
2. Place cursor on "Education/Librarian Career Bulletins" and click for teacher information.
3. Move cursor down to "Teacher (Adult and/or Juvenile Facilities)" then click on "Exam Bulletin" for the specific program you are interested in.
4. Return to the previous screen and click on "QA" (Quality Assessment) for a specific program, print and fill out form along with the *State application 678* at [www.job.ca.gov](http://www.job.ca.gov) and mail to address on the last page of the QA form for placement on the employment list.

### STEP III CREDENTIAL REQUIREMENTS

1. All academic teachers must possess a valid teaching credential issued by the California Commission on Teacher Credentialing (CTC).
2. High school or elementary academic teacher classification must have a multiple (elementary) or single (secondary) subject credential
3. Physical Education teacher classification must have a multiple (elementary) or single (secondary) subject credential authorizing Physical Education.
4. For Emotionally Learning Handicapped teacher classification must have an Education specialist Instruction credential, Mild/Moderate Disabilities OR a single/multiple subject credential AND a credential authorizing work with Mild/Moderate Disabilities.
5. Older academic credential issued by CTC may be valid for academic classification.
6. Emergency credential cannot be used for full time teacher positions.

For additional credential information:

Go to [www.ctc.ca.gov](http://www.ctc.ca.gov) California Commission on Teacher Credentialing



If you need additional information or further assistance contact [CDRCROCEJobs@cdcr.ca.gov](mailto:CDRCROCEJobs@cdcr.ca.gov).