

**Supervising Case Records Technician  
JOB ANALYSIS  
BACKGROUND INFORMATION**

**Date of Study:** September 19 – 21, 2016

**Collective Bargaining Identification:** M 09

**Job Analysis Conducted By:** Christy Aguilar  
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Department of Corrections and Rehabilitation

**Number of Incumbents:** There are 78 incumbents in this classification per the State Controller's Office Filled/Vacant Position Report dated 09/2016.