

**HEALTH RECORD TECHNICIAN II (SPECIALIST)  
JOB ANALYSIS  
BACKGROUND INFORMATION**

**Date of Study:** March 3, 2003

**Collective Bargaining Identification:** R04

**Job Analysis Conducted By:** Joy Brown, Associate Personnel Analyst  
Office of Workforce Planning and Selection

**Number of Incumbents:** There are 6 incumbents in this classification per Department of Corrections Filled/Vacant Position Report dated January 2003.