

# **CORRECTIONAL CASE RECORDS MANAGER**

## **JOB ANALYSIS BACKGROUND INFORMATION**

Date of Study: September 21<sup>st</sup> – 25, 2015

Collective Bargaining Identification: S01

Job Analysis Conducted By: Tonita Speights

Number of Incumbents: There are 50 incumbents in this classification per the State Controllers Office's Fill/Vacant Position Summary Report dated September 1, 2015.