



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Budget Allotment

### Administration

**11 Allotment** This represents the monthly net total taken from the CDCR BI Budget Report in BIS.

Note: This data is calculated as a Fiscal Year-to-Date (FYTD) total, and represents the last month's Budget Allotment plus any additional Budget Allotments that may be received during the reporting month. Surpluses are indicated as a positive number and deficits are indicated as a negative number.

**BIS**

**12 Surplus/Deficit** This represents the monthly net total taken from the CDCR BI Budget Report in BIS.

Note: This data is calculated as the Budget Allotment minus (YTD Actuals + Encumbrances). Surpluses are indicated as a positive number and deficits are indicated as a negative number.

**BIS**

### Accounting

**14 Travel Expenditures** Collection Method: BIS is queried monthly to identify the dollar amount of travel expenditures incurred for the reporting period. Commitment Items beginning with 90317 ("Travel") or 90318 ("Out of State Travel")

**BIS**

### Personnel

**16 Budgeted Positions** Data is received the first week of the month for the previous month's data.

**MIRS**

**17 Filled Budgeted Positions** Data is received the first week of the month for the previous month's data.

**MIRS**

**18 920 Blanket** Data is received the first week of the month for the previous month's data. The staff in the 920 Blanket are included in the total number of staff for vacancy reporting purposes. 920 Blanket refers to those staff on Long Term Sick status.

**MIRS**

**19 918 Blanket** Data is received the first week of the month for the previous month's data. The staff in the 918 Blanket are included in the total number of staff for vacancy reporting purposes. 918 Blanket refers to those staff who are being paid when there is not an authorizing position.

**MIRS**

**20 902 Blanket** Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 902 Blanket refers to those staff who are being paid as temporary employees.

**MIRS**

**21 916 Blanket** Display Purpose Only - (Not factored into formula). Data is received the first week of the month for the previous month's data. 916 Blanket refers to retired annuitant staff.

**MIRS**



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Personnel

### Administration

**22**      **Number of "Other" Type of Leave**      Display Purpose Only - (Not factored into formula). Other off pay status employees in established positions for the reporting period. Examples include Long Term Sick employees still in their budgeted position numbers and employees out on Military Leave still in their budgeted position numbers, etc. This information will be reported by Personnel, Personnel Assignment or the Budget Analyst.  
*Division Reported*

**23**      **Vacancy Total**      "Vacancy Total" equals "Budgeted Positions" minus the sum of: "Filled Budgeted Positions" plus "920 Blanket" plus "918 Blanket"  
*Formula Driven*

**24**      **Vacancy Rate %**      "Vacancy Rate (%)" equals "Vacancy Total" divided by "Budgeted Positions"  
*Formula Driven*

### Overtime

**26**      **Total Dollars**      The total dollars reported for overtime during the reporting period. Data is received the week following the 20th of the month for the previous month's data.  
*MIRS*

**27**      **Total Hours**      The total number of overtime hours during the reporting period. Data is received the week following the 20th of the month for the previous month's data.  
*MIRS*

**28**      **Number of Staff Who Worked**      The total number of staff who worked overtime during the reporting period. Data is received the week following the 20th of the month for the previous month's data.  
*MIRS*

**29**      **Average Hours per Staff**      "Overtime Average Hours per Staff" equals "Total Hours" divided by "Personnel: Filled Budgeted"  
*Formula Driven*

### Training

**31**      **Allotment**      Use the latest Budget Change Document for the current Fiscal Year's training allotment.  
*Division Reported*

**32**      **Training Requests Planned**      Enter the number of staff enrolled to attend training. The data represents the total for the reporting period.  
*Division Reported*

**33**      **Total Training Hours Provided**      Enter the total number of hours scheduled for training during the reporting period.  
*Division Reported*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Training

### Administration

**34 Training Requests Processed** This is the number of staff who actually attended and completed training during the reporting period.  
*Division Reported*

**35 Total Expenditures** Enter the dollar amount of training expenditures incurred for the reporting period.  
*Division Reported*

**36 Training Balance** Enter the dollar amount currently available from allocated training funds. The data represents available funds on the last day of the reporting period. Formula; The dollar amount from the previous month's training balance, minus the reporting month's total training expenditures, (+/- allotment changes, if applicable)= current reporting month's training balance.  
*Division Reported*

### Sick Leave

**38 Total Hours** The total hours reported for Sick Leave during the reporting period. Data is received the week following the 23rd of each month for the previous month's data (after SCO has consolidated the Sick Leave data).  
*MIRS*

**39 Average Hours per Staff** "Sick Leave Average Hours per Staff" equals "Total Hours" divided by "Personnel: Filled Budgeted"  
*Formula Driven*

### In-Lieu of Sick Leave

**41 Total Hours** The total hours reported for In-Lieu of Sick Leave during the reporting period. Data is received the week following the 23rd of each month for the previous month's data (after SCO has consolidated the Sick Leave data).  
*MIRS*

**42 Average Hours per Staff** "In-Lieu of Sick Leave Average Hours per Staff" equals "Total Hours" divided by "Personnel: Filled Budgeted"  
*Formula Driven*

### Workers' Compensation

**44 Total Number of Staff Off Work due to Accepted and Pending Claims** Enter the number of staff off work due to an approved or pending workers' compensation claim. Enter the data as a point-in-time number as of the last working day of each reporting period.  
*Division Reported*

**45 Pending Claims** Enter the number of work related compensation claims that are pending during the reporting period. Enter the data as a point-in-time number as of the last working day of each reporting period.  
*Division Reported*

**46 New Claims** Enter the number of work related compensation claims that were initiated during the reporting period. Enter the data as a point-in-time number as of the last working day of each reporting period.  
*Division Reported*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Workers' Compensation

### Administration

**47**      **Closed Claims**      Enter the number of work related compensation claims that were closed during the reporting period. Enter the data as a point-in-time number as of the last working day of each reporting period.

*Division Reported*

### NDI

**49**      **Total Number of Staff Off Work due to Non-Work Related Illness/Injuries**      Enter the number of staff off work due to a non-work related illness or injury. This includes rejected workers' compensation claims. Enter the data as a point-in-time as of the last working day of each reporting period.

*Division Reported*

### FMLA

**51**      **Total Number of Staff Off Work due to Non-Work Related Illness/Injuries**      The total number of staff off work due to a non-work related illness or injury. This includes rejected workers' compensation claims. Data is received the week following the 23rd of each month for the previous month's data.

*MIRS*

### Employee Grievances and Staff Complaints

**53**      **Total**      "Total Employee Grievances and Staff Complaints" equals the sum of: "Health & Safety" plus "Conditions of Work" plus "E.E.O."

*Formula Driven*

**54**      **Health & Safety**      This is the total number of formal health and safety grievances and staff complaints that were filed during the reporting period. The source of this data is through a Grievance Log and/or an Officer/Analyst/Representative in the institution's Labor Relations Office.

*Division Reported*

**55**      **Conditions of Work**      This is the total number of formal conditions of work and staff complaints that were filed during the reporting period. The source of this data is through a Grievance Log and/or an Officer/Analyst/Representative in the institution's Labor Relations Office.

*Division Reported*

**56**      **E.E.O**      This is the total number of EEO complaints that were filed during the reporting period. The source of this data is through an EEO Log and/or the institutional EEO Coordinator/Representative.

*Division Reported*

### Staff Investigations

**58**      **Total Central Intake Requests**      Enter the number of Central Intake Requests submitted during the reporting period.

*Division Reported*

**59**      **Central Intake Requests Accepted**      Enter the number of Central Intake Requests accepted during the reporting period.

*Division Reported*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Staff Investigations

### Administration

|                        |   |   |
|------------------------|---|---|
| 60                     | Central Intake Requests Rejected                    | Enter the number of Central Intake Requests rejected and returned during the reporting period. This is a point in time count as of the last day of the reporting period.<br><i>Division Reported</i>      |
| 61                     | Central Intake Requests Approved for Direct Action  | Enter the number of Central Intake Requests approved for Direct Action during the reporting period. This is a point in time count as of the last day of the reporting period.<br><i>Division Reported</i> |
| 62                     | Total Direct Action Requests Submitted              | Enter the number of Direct Action Requests submitted during the reporting period. This is a point in time count as of the last day of the reporting period.<br><i>Division Reported</i>                   |
| 63                     | Total Direct Action Requests Accepted               | Enter the number of Direct Action Requests accepted during the reporting period. This is a point in time count as of the last day of the reporting period.<br><i>Division Reported</i>                    |
| 64                     | Total Direct Action Requests Rejected               | Enter the number of Direct Action Requests rejected and returned during the reporting period. This is a point in time count as of the last day of the reporting period.<br><i>Division Reported</i>       |
| 65                     | Number of Open Investigations                       | Enter the total number of open investigations during the reporting period. This is a point-in-time count as of the last day of the reporting period.<br><i>Division Reported</i>                          |
| 66                     | Number of Closed Investigations                     | Enter the total number of investigations closed during the reporting period. This is a point-in-time count as of the last day of the reporting period.<br><i>Division Reported</i>                        |
| 67                     | Investigations Exceeding 180 Calendar Days          | Enter the total number of investigations that have exceeded 180 calendar days.<br><i>Division Reported</i>  |
| 68                     | Investigations Exceeding the Statute of Limitations | Enter the total number of investigation that have exceeded the statute of limitations.<br><i>Division Reported</i>  |
| <b>Adverse Actions</b> |   |   |
| 70                     | Total   | Enter the total number of adverse actions initiated during the reporting period.<br><i>Division Reported</i>  |
| 71                     | Dismissals  | Enter the total number of dismissals issued during the reporting period.<br><i>Division Reported</i>  |
| 72                     | Rejection on Probation                              | Please provide the number of staff rejections on probation during the reported period.<br><i>Division Reported</i>  |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Citizens Complaints

### Facility Profile

|                                       |  |   |
|---------------------------------------|--|---|
| 75                                    | Citizen Complaints Received                    | Number of citizen complaints received during the reporting period. Totals are taken on the last day of the reporting period. Count includes complaints against DJJ and DJJ staff. See glossary for definition of citizen complaint. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| 76                                    | Citizen Complaints - Criminal Conduct          | Number of citizen complaints alleging criminal conduct received during the reporting period. Totals are taken on the last day of the reporting period. Count includes complaints against DJJ and DJJ staff. See glossary for definition of citizen complaint and criminal conduct. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>  |
| 77                                    | Citizen Complaints - Racial/Identity Profiling | Number of citizen complaints alleging racial or identity profiling received during the reporting period. Totals are taken on the last day of the reporting period. Count includes complaints against DJJ and DJJ staff. See glossary for definition of citizen complaint, racial profiling, and identify profiling. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| <b>Inverse Post Coverage (Shifts)</b> |  |   |
| 79                                    | Youth Correctional Officer                     | Number of inverse shifts worked by youth correctional officers during the reporting period. Totals are taken on the last day of the reporting period. Count includes inverse shifts worked by employees with classification code 9579 (Youth Correctional Officer) and a CBID identifier of R06. See glossary for definition of inverse shift and acronym listing for definition of CBID. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i>          |
| 80                                    | Sergeant                                       | Number of inverse shifts worked by youth correctional sergeants during the reporting period. Totals are taken on the last day of the reporting period. Count includes inverse shifts worked by employees with classification code 9577 (Youth Correctional Sergeant) and a CBID identifier of S06. See glossary for definition of inverse shift and acronym listing for definition of CBID. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i>        |
| 81                                    | Lieutenant                                     | Number of inverse shifts worked by youth correctional lieutenants during the reporting period. Totals are taken on the last day of the reporting period. Count includes inverse shifts worked by employees with classification code 9574 (Youth Correctional Lieutenant) and a CBID identifier of S06.<br>See glossary for definition of inverse shift and acronym listing for definition of CBID. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i> |
| 82                                    | Youth Correctional Counselor                   | Number of inverse shifts worked by youth correctional counselors during the reporting period. Totals are taken on the last day of the reporting period. Count includes inverse shifts worked by employees with classification code 9581 (Youth Correctional Counselor) and a CBID identifier of R06.<br>See glossary for definition of inverse shift and acronym listing for definition of CBID. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i>   |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Inverse Post Coverage (Shifts)

### Facility Profile

83 SYCC  
Number of inverse shifts worked by staff in this classification. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

84 Total Inverse Post Coverage Shifts  
Formula: "Total Inverse Post Coverage Shifts" equals the sum of "Youth Correctional Officer" plus "Sergeant" plus "Lieutenant" plus "Youth Correctional Counselor". *Counting Rule language change, effective 11/1/2016.*  
*Formula*

### Population

86 Average Daily Population (ADP)  
Average daily youth population as of the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Count includes male and female youth housed at the facility.  
*Division Reported - HQ PSU Division*

### Population Summary

89 Core Treatment Programs  
Number of youth enrolled in "Core Treatment Programs" on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. See glossary for definition of Core Treatment Programs. *Counting Rule language change, effective 11/1/2016.*  
*Division Reported - HQ PSU Division*

90 High Core  
Number of youth classified as "High Core" on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Count includes youth with a CA-YASI risk level classification of very high, high, moderate high, and moderate. See glossary for definition of "high core" and acronym listing for definition of CA-YASI. *Counting Rule language change, effective 11/1/2016.*  
*Division Reported - HQ PSU Division*

91 Low Core Youth on High Core  
Number of youth classified as "Low Core" housed on "High Core" on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Count excludes youth housed in MHRU, IBTP, SBTP, Intake, and Female Programs. See glossary for definition of "high core" and "low core". See acronym listing for definition of MHRU, IBTP, and SBTP. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS - WIN*

92 Percent of Low Core Youth on High Core (%)  
Formula: "Percent of Low Core Youth on High Core" equals the sum of "Low Core Youth on High Core" divided by "High Core". *Metric activated, effective 11/1/2016.*  
*Formula*

93 Low Core  
Number of youth classified as "Low Core" on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Count includes youth with a CA-YASI risk level classification of moderate, moderate low, and low. See glossary for definition of "Low Core" and acronym listing for definition of CA-YASI. *Counting Rule language change, effective 11/1/2016.*  
*Division Reported - HQ PSU Division*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Population Summary

### Facility Profile

|     |   |  |
|-----|---|--|
| 94  | High Core Youth on Low Core                 | Number of youth classified as "High Core" housed on "Low Core" on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Count excludes youth housed in MHRU, IBTP, SBTP, Intake, and Female Programs. See glossary for definition of "High Core" and "Low Core". See acronym listing for definition of MHRU, IBTP, and SBTP. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS - WIN</i> |
| 95  | Percent of High Core Youth on Low Core (%)  | Formula: "Percent of High Core Youth on Low Core" equals the sum of "High Core Youth on Low Core" divided by "Low Core". <i>Metric activated, effective 11/1/2016.</i><br><i>Formula</i>   |
| 96  | Behavior Treatment Program (BTP)            | Number of youth housed in a "Behavior Treatment Program" on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. See glossary for definition of Behavior Treatment Programs. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i>   |
| 97  | Intensive Behavior Treatment Program (IBTP) | Number of youth housed in an "Intensive Treatment Behavior Program" on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period.<br>See glossary for definition of Intensive Treatment Behavior Programs.<br><i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i>  |
| 98  | Mental Health Residential Unit              | Number of youth housed in a "Mental Health Residential Unit" on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. See glossary for definition of Mental Health Residential Unit. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i>  |
| 99  | Correctional Treatment Center (CTC)         | Number of youth housed in a "Correctional Treatment Center" on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. See glossary for definition of Correctional Treatment Center. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i>  |
| 100 | Intake                                      | Number of youth housed in "Intake" on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. See glossary for definition of Intake. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i>  |
| 101 | Sex Behavior Treatment Program (SBTP)       | Number of youth housed in a "Sex Behavior Treatment Program" on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period.<br>See glossary for definition of Sex Behavior Treatment Programs.<br><i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i>   |





## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### Population Summary

#### Facility Profile

|     |                                    |  |
|-----|------------------------------------|--|
| 102 | Average Age (End of month)         | Average age of all youth on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Count is a manual calculation that sums the total ages of all youth divided by the number of youth in the facility. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i>                             |
| 103 | 16 and Under                       | Number of youth aged 16 and under on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Age is based on the youth's date of birth. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i>   |
| 104 | 17                                 | Number of youth aged 17 on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Age is based on the youth's date of birth. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i>   |
| 105 | 18                                 | Number of youth aged 18 on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Age is based on the youth's date of birth. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i>   |
| 106 | 19                                 | Number of youth aged 19 on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Age is based on the youth's date of birth. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i>   |
| 107 | 20                                 | Number of youth aged 20 on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Age is based on the youth's date of birth. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i>   |
| 108 | 21 and over                        | Number of youth aged 21 and over on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Age is based on the youth's date of birth. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i>  |
| 109 | Average Length of Stay (In Months) | Average length of stay (in months) of all youth on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Count is a manual calculation that sums the total months all youth spent in the facility divided by the number of youth. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU Division</i> |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Population Summary

### Facility Profile

|     |   |  |
|-----|---|--|
| 110 | <b>Youth Housed in the Division of Adult Institutions (DAI)</b> | <p>Number of youth housed in an adult institution on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Count includes youth that remain DJJ's responsibility even though they are housed in an adult institution. <i>Metric activated, effective 11/1/2016.</i></p> <p><i>Division Reported - HQ Court Related</i></p> |
|-----|---|--|

### Reports and Notices

### Facility Operations

|     |   |  |
|-----|---|--|
| 113 | <b>Late Victim Notification Letters</b>               | <p>Number of late victim notification letters received during the reporting period. Totals are taken on the last day of the reporting period. Victim notification letters are considered late if not received by DJJ headquarters at least 45 days prior to the first day of the month the hearing is to be held. <i>Counting Rule language change, effective 11/1/2016.</i></p> <p><i>Division Reported</i></p>   |
| 114 | <b>Missed Victim Notification Letters</b>             | <p>Number of victim notification letters missed during the reporting period. Totals are taken on the last day of the reporting period. Count includes letters that were not sent to victims regarding upcoming hearings. <i>Counting Rule language change, effective 11/1/2016.</i></p> <p><i>Division Reported</i></p>  |
| 115 | <b>Late Law Enforcement Notification Letters</b>      | <p>Number of law enforcement notification letters that were late during the reporting period. Totals are taken on the last day of the reporting period. Law enforcement notification letters are considered late if not mailed out 30 days before a discharge hearing. See glossary for definition of discharge hearing. <i>Counting Rule language change, effective 11/1/2016.</i></p> <p><i>Division Reported</i></p>  |
| 116 | <b>Late Family Notifications</b>                      | <p>Number of late family notifications. <i>Metric deactivated, effective 8/31/2016.</i></p>  |
| 117 | <b>Annual Review Hearings beyond 12 Months</b>        | <p>Number of annual review hearings not held within 12 months that occurred during the reporting period. Totals are taken on the last day of the reporting period. Annual reviews are held annually (every 12 months but no later than 15 months) from the date a youth is accepted into DJJ custody. See glossary for definition of annual review. <i>Counting Rule language change, effective 11/1/2016.</i></p> <p><i>Division Reported</i></p>                         |
| 118 | <b>Annual Review Hearings Beyond 15 Months</b>        | <p>Number of annual review hearings not held within 15 months of the due date that occurred during the reporting period. Totals are taken on the last day of the reporting period. Annual reviews are held annually (every 12 months but no later than 15 months) from the date a youth is accepted into DJJ custody. See glossary for definition of annual review. <i>Counting Rule language change, effective 11/1/2016.</i></p> <p><i>Division Reported</i></p>         |
| 119 | <b>Initial Hearings Beyond 45 Days (Clinics Only)</b> | <p>Number of initial hearings that were not held within 45 days of a youth's arrival that occurred during the reporting period. Totals are taken on the last day of the reporting period. Initial hearings are conducted by the Juvenile Justice Administrative Committee for youth that are new arrivals into DJJ custody. See glossary for definition of initial hearing. <i>Counting Rule language change, effective 11/1/2016.</i></p> <p><i>Division Reported</i></p> |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Incidents: Batteries on Staff Without a Weapon Facility Operations

**122 Youth Involved** Number of youth involved in perpetrating a battery on staff without a weapon that occurred during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can only be counted one time during the reporting period even if the same youth committed multiple batteries on staff during the same reporting period. Count excludes the number of incidents. See glossary for definition of battery. *Counting Rule language change, effective 11/1/2016.*  
**Division Reported**

**123 Incidents** Number of batteries on staff with out a weapon perpetrated by a youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents only. Count excludes the number of youth involved. See glossary for definition of battery. *Counting Rule language change, effective 11/1/2016.*  
**Division Reported**

### Incidents: Batteries on Staff With a Weapon

**125 Youth Involved** Number of youth involved in perpetrating a battery on staff with a weapon that occurred during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can only be counted one time during the reporting period even if the same youth committed multiple batteries on staff during the same reporting period. Count excludes the number of incidents. See glossary for definition of battery and weapon. *Counting Rule language change, effective 11/1/2016.*  
**Division Reported**

**126 Incidents** Number of batteries on staff with a weapon perpetrated by a youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents only. Count excludes the number of youth involved. See glossary for definition of battery and weapon. *Counting Rule language change, effective 11/1/2016.*  
**Division Reported**

### Incidents: Gassings

**128 Youth Involved** Number of youth involved in perpetrating a gassing on staff that occurred during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can only be counted one time during the reporting period even if the same youth committed multiple gassings during the same reporting period. Count excludes the number of incidents. See glossary for definition of gassing. *Counting Rule language change, effective 11/1/2016.*  
**Division Reported**

**129 Incidents** Number of gassings perpetrated by a youth on staff that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents only. Count excludes the number of youth involved. See glossary for definition of gassing.  
**Division Reported**



## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### Incidents: Injuries to Staff

#### Facility Operations

131 Youth Involved

Number of youth involved in causing injuries to staff that occurred during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can only be counted one time during the reporting period even if the same youth inflicted multiple injuries on staff during the same reporting period. Count excludes the number of incidents.

*Counting Rule language change, effective 11/1/2016.*

**Division Reported**

132 Incidents

Number of injuries to staff perpetrated by a youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents only. Count excludes the number of youth and/or staff involved. *Counting Rule language change, effective 11/1/2016.*

**Division Reported**

#### Incidents: Injuries to Youth

134 Staff Involved

Number of staff involved in causing injuries to youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. Individual staff members can only be counted one time during the reporting period even if the same staff committed multiple injuries to youth during the same reporting period. Count excludes the number of incidents. *Metric activated, effective 11/1/2016.*

**Division Reported**

135 Incidents

Number of injuries to youth perpetrated by staff that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents only. Count excludes the number of staff and/or youth involved. *Metric activated, effective 11/1/2016.*

**Division Reported**

#### Incidents: Batteries on Youth

137 Youth Involved

Number of youth involved in perpetrating a battery on another youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can only be counted one time during the reporting period even if the same youth committed multiple batteries on another youth during the same reporting period. Count includes batteries with and without a weapon. Count excludes the number of incidents. See glossary for definition of battery and weapon. *Counting Rule language change, effective 11/1/2016.*

**Division Reported**

138 Incidents

Number of batteries on youth perpetrated by another youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents only and includes batteries with and without a weapon. Count excludes the number of youth involved. See glossary for definition of battery and weapon. *Counting Rule language change, effective 11/1/2016.*

**Division Reported**



## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### Incidents: Group Disturbances

#### Facility Operations

140 Youth Involved

Number of youth involved in a group disturbance that occurred during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can only be counted one time during the reporting period even if the same youth was involved in multiple group disturbances during the same reporting period. Count excludes the number of incidents. See glossary for definition of group disturbance. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*

141 Incidents

Number of group disturbances perpetrated by a youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents only. Count excludes the number of youth involved. See glossary for definition of group disturbance. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*

#### Incidents: Forced Sexual Acts

143 Youth Involved

Number of youth involved in perpetrating forced sexual acts on another youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can only be counted one time during the reporting period even if the same youth committed multiple forced sexual acts during the same reporting period. Count excludes the number of incidents. See glossary for definition of forced sexual act. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*

144 Incidents

Number of forced sexual acts perpetrated by a youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents only. Count excludes the number of youth involved. See glossary for definition of forced sexual act. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*

#### Incidents: Physical Altercations (Mutual Combat)

146 Youth Involved

Number of youth involved in physical altercations during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can only be counted one time during the reporting period even if the same youth was involved in multiple physical altercations during the same reporting period. Count excludes the number of incidents. See glossary for definition of physical altercation. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*

147 Incidents

Number of physical altercations perpetrated by a youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents only. Count excludes the number of youth involved. See glossary for definition of physical altercation. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*

#### Other Medical Issues

149 Injuries Requiring Outside Medical Care

Number of youth that required outside medical care due to injuries that occurred during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can only be counted one time during the reporting period even if the same youth required outside medical care multiple times during the same reporting period. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Other Medical Issues

### Facility Operations

**150 Injuries to Youth by Other Youth**

Number of injuries to youth perpetrated by another youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of injuries only. Count excludes the number of youths involved. See glossary for definition of injury. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*

**151 Injuries to Youth - All**

Number of injuries to youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes injuries caused by staff, by other youth, and accidental injuries. An individual youth can have multiple injuries during the reporting period. Each occurrence will be counted for reporting purposes. Count excludes the number of youth and/or staff involved, if any. See glossary for definition of injury. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*

**152 Other Staff Injuries**

Number of staff injuries that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes injuries caused by other staff, by other youth, and accidental injuries. A single staff can have multiple injuries during the reporting period. Each occurrence will be counted for reporting purposes. See glossary for definition of injury. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*

### Use of Force

**154 Incidents Resolved by Dialogue - Non-Mental Health Males**

Number of incidents resolved by dialogue for non-mental health males that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth involved, female youth, and mental health youth. See glossary for definition of dialogue. *Metric activated, effective 11/1/2016.*

*Division Reported - HQ-PSU*

**155 Incidents Resolved by Dialogue - Non-Mental Health Females**

Number of incidents resolved by dialogue for non-mental health females that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth involved, male youth, and mental health youth. See glossary for definition of dialogue. *Metric activated, effective 11/1/2016.*

*Division Reported - HQ-PSU*

**156 Incidents Resolved by Dialogue - Mental Health**

Number of incidents resolved by dialogue for mental health youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth involved, non-mental health male youth, and non-mental health female youth. See glossary for definition of dialogue. *Metric activated, effective 11/1/2016.*

*Division Reported - HQ-PSU*

**157 Total Use of Force Incidents - All Youth**

Formula: "Total Use of Force Incidents - All Youth" equals the sum of "Controlled Use of Force - All Youth" plus "Immediate Use of Force - All Youth". *Metric activated, effective 11/1/2016.*

*Formula*



## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### Use of Force

#### Facility Operations

**158** Total Use of Force Incidents - All Youth

This count reflects the total number of incidents where any type of force was used against youth. An incident can involve multiple applications of different use of force, multiple staff members and multiple youth. *Metric deactivated, effective 8/31/2016.*

*Division Reported*

#### Controlled Use of Force - All Youth

**160** Controlled Use of Force - All Youth

Number of controlled use of force incidents that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents. Count excludes the number of times force was used and the number of youth and/or staff involved. See glossary for definition of controlled use of force. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*

**161** Physical

Number of youth involved in controlled use of force incidents where physical force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where physical force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count excludes the number of times physical force was used. See glossary for definition of controlled use of force and physical force.

*Counting Rule language change, effective 11/1/2016.*

*Division Reported*

**162** Chemical

Number of youth involved in controlled use of force incidents where chemical force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where chemical force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count excludes the number of times chemical force was used. See glossary for definition of controlled use of force and chemical force.

*Counting Rule language change, effective 11/1/2016.*

*Division Reported*

**163** Mechanical

Number of youth involved in controlled use of force incidents where mechanical force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where mechanical force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count excludes the number of times mechanical force was used. See glossary for definition of controlled use of force and mechanical force.

*Counting Rule language change, effective 11/1/2016.*

*Division Reported*

**164** Less Lethal

Number of youth involved in controlled use of force incidents where less lethal forms of force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where less lethal force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count excludes the number of times less lethal force was used. See glossary for definition of controlled use of force and less lethal.

*Counting Rule language change, effective 11/1/2016.*

*Division Reported*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Immediate Use of Force - All Youth

### Facility Operations

|   |  |   |
|---|--|---|
| 166   | Immediate Use of Force - All Youth                 | <p>Number of immediate use of force incidents that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents. Count excludes the number of times force was used and the number of youth and/or staff involved. See glossary for definition of immediate use of force. <i>Counting Rule language change, effective 11/1/2016.</i></p> <p><i>Division Reported</i></p>   |
| 167   | Physical   | <p>Number of youth involved in immediate use of force incidents where physical force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where physical force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count excludes the number of times physical force was used. See glossary for definition of immediate use of force and physical force. <i>Counting Rule language change, effective 11/1/2016.</i></p> <p><i>Division Reported</i></p>                |
| 168   | Chemical   | <p>Number of youth involved in immediate use of force incidents where chemical force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where chemical force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count excludes the number of times chemical force was used. See glossary for definition of immediate use of force and chemical force. <i>Counting Rule language change, effective 11/1/2016.</i></p> <p><i>Division Reported</i></p>                |
| 169   | Mechanical   | <p>Number of youth involved in immediate use of force incidents where mechanical force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where mechanical force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count excludes the number of times mechanical force was used. See glossary for definition of immediate use of force and mechanical force. <i>Counting Rule language change, effective 11/1/2016.</i></p> <p><i>Division Reported</i></p>        |
| 169   | Less Lethal  | <p>Number of youth involved in immediate use of force incidents where less lethal forms of force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where less lethal force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count excludes the number of times less lethal force was used. See glossary for definition of immediate use of force and less lethal. <i>Counting Rule language change, effective 11/1/2016.</i></p> <p><i>Division Reported</i></p> |
| <b>Total Use of Force Incidents - Mental Health Youth</b> |  |   |
| 172   | Total Use of Force Incidents - Mental Health Youth | <p>Formula: "Total Use of Force Incidents - Mental Health Youth" equals the sum of "Controlled Use of Force - Mental Health Youth" plus "Immediate Use of Force - Mental Health Youth". <i>Metric activated, effective 11/1/2016.</i></p> <p><i>Formula</i></p>   |





## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### Total Use of Force Incidents - Mental Health Youth

#### Facility Operations

**173**      **Total Use of Force Incidents - Mental Health Youth**      Mental Health youth are defined as those participating in an SCP, ITP, ICF, CTC, IBTP living unit/program. This category is a subset of the above category involving "all" Use of Force. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

#### Controlled Use of Force - Mental Health Youth

**175**      **Controlled Use of Force - Mental Health Youth**      The number of incidents in which controlled use of force was used against a mental health youth. An incident may involve multiple applications of different type of force, multiple staff and multiple youth. Count taken from Use of Force Coordinator's report, as of the last calendar day of the reporting month and is a "point in time" value representing that month.  
*Counting Rule language change, effective 11/1/2016.*  
*Division Reported*

**176**      **Physical**      Number of mental health youth involved in controlled use of force incidents where physical force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where physical force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count includes youth housed in MHRU, ICF, CTC, and IBTP living unit/program; youth who have left these units/programs are still considered Mental Health Youth for a period of six months. Count excludes the number of times physical force was used and non-mental health youth. See glossary for definition of controlled use of force and physical force. See acronym listing for definition of MHRU, ICF, CTC, and IBTP. *Counting Rule language change, effective 11/1/2016.*  
*Division Reported*

**177**      **Chemical**      Number of mental health youth involved in controlled use of force incidents where chemical force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where chemical force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count includes youth housed in MHRU, ICF, CTC, and IBTP living unit/program; youth who have left these units/programs are still considered Mental Health Youth for a period of six months. Count excludes the number of times chemical force was used and non-mental health youth. See glossary for definition of controlled use of force and chemical force. See acronym listing for definition of MHRU, ICF, CTC, and IBTP. *Counting Rule language change, effective 11/1/2016.*  
*Division Reported*

**178**      **Mechanical**      Number of mental health youth involved in controlled use of force incidents where mechanical force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where mechanical force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count includes youth housed in MHRU, ICF, CTC, and IBTP living unit/program; youth who have left these units/programs are still considered Mental Health Youth for a period of six months. Count excludes the number of times mechanical force was used and non-mental health youth. See glossary for definition of controlled use of force and mechanical force. See acronym listing for definition of MHRU, ICF, CTC, and IBTP. *Counting Rule language change, effective 11/1/2016.*  
*Division Reported*



## Division of Juvenile Facilities

# Counting Rules for Governance Period July - December 2017

### Controlled Use of Force - Mental Health Youth

### Facility Operations

179 Less Lethal

Number of mental health youth involved in controlled use of force incidents where less lethal forms of force were used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where less lethal force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count includes youth housed in MHRU, ICF, CTC, and IBTP living unit/program; youth who have left these units/programs are still considered Mental Health Youth for a period of six months. Count excludes the number of times less lethal force was used and non-mental health youth. See glossary for definition of controlled use of force and less lethal. See acronym listing for definition of MHRU, ICF, CTC, and IBTP. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*

### Immediate Use of Force - Mental Health Youth

181 Immediate Use of Force - Mental Health Youth

Number of immediate use of force incidents against mental health youth that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents. Count includes youth housed in MHRU, ICF, CTC, and IBTP living unit/program; youth who have left these units/programs are still considered Mental Health Youth for a period of six months. Count excludes the number of times force was used, non-mental health youth, and the number of youth and/or staff involved.

See glossary for definition of immediate use of force. See acronym listing for definition of MHRU, ICF, CTC, and IBTP. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*

182 Physical

Number of mental health youth involved in immediate use of force incidents where physical force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where physical force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count includes youth housed in MHRU, ICF, CTC, and IBTP living unit/program; youth who have left these units/programs are still considered Mental Health Youth for a period of six months. Count excludes the number of times physical force was used and non-mental health youth. See glossary for definition of immediate use of force and physical force. See acronym listing for definition of MHRU, ICF, CTC, and IBTP. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*

183 Chemical

Number of mental health youth involved in immediate use of force incidents where chemical force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where chemical force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count includes youth housed in MHRU, ICF, CTC, and IBTP living unit/program; youth who have left these units/programs are still considered Mental Health Youth for a period of six months. Count excludes the number of times chemical force was used and non-mental health youth. See glossary for definition of immediate use of force and chemical force. See acronym listing for definition of MHRU, ICF, CTC, and IBTP. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Immediate Use of Force - Mental Health Youth

### Facility Operations

|     |   |   |
|-----|---|---|
| 184 | Mechanical  | Number of mental health youth involved in immediate use of force incidents where mechanical force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where mechanical force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count includes youth housed in MHRU, ICF, CTC, and IBTP living unit/program; youth who have left these units/programs are still considered Mental Health Youth for a period of six months. Count excludes the number of times mechanical force was used and non-mental health youth. See glossary for definition of immediate use of force and mechanical force. See acronym listing for definition of MHRU, ICF, CTC, and IBTP. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i>        |
| 184 | Less Lethal                                       | Number of mental health youth involved in immediate use of force incidents where less lethal forms of force was used during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be involved in multiple incidents where less lethal force was used during the reporting period. In these instances a youth will be counted each time they are involved. Count includes youth housed in MHRU, ICF, CTC, and IBTP living unit/program; youth who have left these units/programs are still considered Mental Health Youth for a period of six months. Count excludes the number of times less lethal force was used and non-mental health youth. See glossary for definition of immediate use of force and less lethal. See acronym listing for definition of MHRU, ICF, CTC, and IBTP. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i> |
| 186 | Use of Force Committees Held                      | Number of use of force committee sessions held during the reporting period. Totals are taken on the last day of the reporting period. Count includes use of force committee sessions for mental health youth only. Count excludes the number of use of force incidents reviewed. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| 187 | Use of Force Incidents Reviewed                   | Number of use of force incidents reviewed at the use of force committee sessions during the reporting period. Totals are taken on the last day of the reporting period. Count includes only mental health youth use of force incidents. Count excludes the number of use of force committee sessions held. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| 188 | Use of Force Incidents Reviewed by Central Office | Number of use of force incidents reviewed by DJJ Central Office during the reporting period. Totals are taken on the last day of the reporting period. Count includes only mental health youth use of force incidents. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ-PSU</i>  |
| 190 | Weapons   | Number of weapons found during the reporting period. Totals are taken as of the last day of the reporting period. Count excludes the number of youth involved. See glossary for definition of weapon. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i>   |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Contraband

### Facility Operations

**191 Drugs** Number of drugs found during the reporting period. Totals are taken as of the last day of the reporting period. Count excludes the number of youth involved. Multiple types of drugs can be found during individual searches and seizures. In these instances, each type of drug will be counted. See glossary for definition of drug. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS*

**192 Other** Number of other contraband found during the reporting period. Totals are taken as of the last day of the reporting period. Count excludes weapons, drugs, and the number of youth involved. See glossary for definition of other contraband. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS*

**193 Lost Keys and Tools** Number of lost keys and tools found during the reporting period. Totals are taken as of the last day of the reporting period. Count excludes the number of youth involved. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS*

### Disciplinary Incidents

**195 Pending Court Cases** Number of pending court cases for youth misconduct as of the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Count includes court cases for youth that have been moved and are no longer housed in the DJJ facility where the misconduct occurred. *Counting Rule language change, effective 11/1/2016.*  
*Division Reported*

**196 Escapes** Number of successful escapes that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents. Count excludes the number of youth involved in the escapes.  
See glossary for definition of escape. *Counting Rule language change, effective 11/1/2016.*  
*Division Reported*

**197 Attempted Escapes** Number of attempted escapes that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents. Count excludes the number of youth that attempted to escape. See glossary for definition of attempted escape. *Counting Rule language change, effective 11/1/2016.*  
*Division Reported*

### Disciplinary Decision-Making System - All Youths

**199 Level 3's filed (serious misconduct)** Level 3's are serious misconduct that adversely affects the operation, safety or security of the institution. A sustained Level 3 may result in an extension to a youth's projected board date. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

**200 Level 2's filed (intermediate misconduct)** Level 2's are intermediate misconduct. These behaviors are more serious than Level 1 violations. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Disciplinary Decision-Making System - All Youths

### Facility Operations

|     |                                    |  |
|-----|------------------------------------|--|
| 201 | Level 1's filed (minor misconduct) | Level 1's are minor misconduct that least disrupts youth program or institutional operations and provides staff the discretion to respond to youth misconduct at the lowest level. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i> |
| 202 | Fact-finding hearings held         | Number of disciplinary fact-finding hearings held. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>   |
| 203 | Disposition hearings held          | Number of disciplinary disposition hearings held. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>  |

### Disciplinary Decision-Making System - Mental Health Youths

|     |   |   |
|-----|---|---|
| 205 | Level 3's filed (serious misconduct)      | Level 3's are serious misconduct that adversely affects the operation, safety or security of the institution. A sustained Level 3 may result in an extension to a youth's projected board date. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i> |
| 206 | Level 2's filed (intermediate misconduct) | Level 2's are intermediate misconduct. These behaviors are more serious than Level 1 violations. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>  |
| 207 | Level 1's filed (minor misconduct)        | Level 1's are minor misconduct that least disrupts youth program or institutional operations and provides staff the discretion to respond to youth misconduct at the lowest level. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>              |
| 208 | Fact-finding hearings held                | Number of disciplinary fact-finding hearings held for mental health youths. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>   |
| 209 | Disposition hearings held                 | Number of disciplinary disposition hearings held for mental health youths. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>  |

### Facility Lockdowns

|     |                          |  |
|-----|--------------------------|--|
| 211 | Facility Lockdowns       | Number of times the entire facility was on lockdown status. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>  |
| 212 | Administrative lockdowns | Number of administrative lockdowns that occurred during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of administrative lockdown. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ PSU</i> |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Facility Lockdowns

**213**      **Days on Lockdown**

Number of days facility was on administrative lockdown during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of lockdowns. See glossary for definition of administrative lockdown. *Counting Rule language change, effective 11/1/2016.*

*Division Reported - HQ PSU*

### Facility Operations

**214**      **Limited Program (Living Units)**

Number of living units that were on limited (Alternative) program during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth involved. See glossary for definition of limited program. *Counting Rule language change, effective 11/1/2016.*

*Division Reported - HQ PSU*

**215**      **Days on Limited Program**

Number of days living units were on limited program during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of living units.

See glossary for definition of limited program. *Counting Rule language change, effective 11/1/2016.*

*Division Reported - HQ PSU*

### Health Care

**217**      **New Admissions**

Number of new admissions that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes new commitments from the courts and youth that have been recommitted or parole was revoked. Count excludes transfers, off-institution returnees or temporarily housed youth awaiting transfer or return to parole. See glossary for definition of new admission. *Counting Rule language change, effective 11/1/2016.*

*Division Reported - HQ PSU*

**218**      **Community Hospital In-Patient Admissions**

Number of youth admitted to community hospitals during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be admitted to a community hospital multiple times during a reporting period. In these instances, each admission will be counted. *Counting Rule language change, effective 11/1/2016.*

*Division Reported - HQ PSU*

**219**      **Community Hospital In-Patient Days**

Number of days youth were in a community hospital (in-patient) during the reporting period. Totals are taken on the last day of the reporting period. *Metric activated, effective 11/1/2016.*

*Division Reported - HQ PSU*

**220**      **Intake Screening Within 24 Hours**

Number of youth that received an intake screening with 24 hours of their arrival during the reporting period. Totals are taken on the last day of the reporting period. Count includes new arrivals to the facility only. Count excludes transfers from other DJJ facilities. Intake screening includes medical, dental, and mental health screening. *Counting Rule language change, effective 11/1/2016.*

*Division Reported*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Health Care

### Facility Operations

|     |   |   |
|-----|---|---|
| 221 | <b>Complete Physical Exam Within Seven Days</b>       | Number of new commitments that received a complete physical exam by trained or qualified staff within seven days of arrival that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes new arrivals to the facility only. Count excludes transfers from other DJJ facilities. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| 222 | <b>Complete Mental Health Exam Within Seven Days</b>  | Number of new commitments that received a complete mental health exam by trained or qualified staff within seven days of arrival that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes new arrivals to the facility only. Count excludes transfers from other DJJ facilities. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| 223 | <b>Dental Exam within 14 days (clinics only)</b>      | Number of new commitments that received a complete dental exam by trained or qualified staff within 14 days of arrival that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes new arrivals to the facility only. Count excludes transfers from other DJJ facilities. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i>  |
| 224 | <b>Routine Off-Site Medical Care</b>                  | Number of youth who had routine off-site medical care appointments that occurred during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can have multiple occurrences of off-site medical care during the reporting period. In these instances, each appointment will be counted. See glossary for definition of routine medical care. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i> |
| 225 | <b>Health Intake Screening Within One Hour</b>        | Number of new commitments that received a health intake screening by trained or qualified staff within one hour of arrival that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes new arrivals to the facility only. Count excludes transfers from other DJJ facilities. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| 226 | <b>Mental Health Intake Screening Within One Hour</b> | Number of new commitments that received a mental health screening by trained or qualified staff within one hour of arrival that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes new arrivals to the facility only. Count excludes transfers from other DJJ facilities. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| 227 | <b>Intake Screenings Completed Within One Hour</b>    | Number of new commitments that received a complete intake screening by trained or qualified staff within one hour of arrival that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes new arrivals to the facility only. Count excludes transfers from other DJJ facilities. See glossary for definition of intake screening. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>                |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Health Care

### Facility Operations

|                                   |   |   |
|-----------------------------------|---|---|
| 228                               | <b>Intake Screenings Completed Before Youth Were Assigned to a Housing Unit</b> | Number of new commitments that received a complete intake screening by trained or qualified staff before being assigned to a housing unit that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes new arrivals to the facility only. Count excludes transfers from other DJJ facilities. See glossary for definition of intake screening. <i>Metric activated, effective 11/1/2016.</i>   |
| <i>Division Reported</i>          |   |   |
| <b>Mental Health Issues</b>       |   |   |
| 230                               | <b>Number of Youth in Mental Health Programs</b>                                | Number of youth in mental health programs as of the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. See glossary for definition of mental health program. <i>Counting Rule language change, effective 11/1/2016.</i>  |
| <i>Division Reported - HQ PSU</i> |   |   |
| 231                               | <b>Youths on Psychotropic Medications</b>                                       | Number of youth on psychotropic medication during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of psychotropic. <i>Counting Rule language change, effective 11/1/2016.</i>   |
| <i>Division Reported - HQ PSU</i> |   |   |
| 232                               | <b>Keyhea Cases</b>   | Number of youth on court ordered/approved medication during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of court ordered medication. <i>Counting Rule language change, effective 11/1/2016.</i>   |
| <i>Division Reported - HQ PSU</i> |   |   |
| 233                               | <b>Involuntarily Medicated</b>  | Number of incidents where youth were involuntarily medicated that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count includes the number of incidents. An individual youth can be involuntarily medicated multiple times during the reporting period. In these instances, each occurrence will be counted.<br>Count excludes the number of youth medicated. See glossary for definition of involuntarily medicated. <i>Counting Rule language change, effective 11/1/2016.</i> |
| <i>Division Reported</i>          |   |   |
| 234                               | <b>High-risk Observation</b>  | Number of youth on high-risk observation from the Daily Ops Report in WIN. <i>Metric deactivated, effective 8/31/2016.</i>  |
| <i>Division Reported</i>          |   |   |
| 235                               | <b>Attempted Suicides</b>   | Number of overt actions indicating intent to injure or kill themselves from the Daily Ops Report in WIN. <i>Metric deactivated, effective 8/31/2016.</i>  |
| <i>Division Reported</i>          |   |   |
| 236                               | <b>Number of 911 calls in response to attempted suicide</b>                     | Number of times 911 was called due to a suicide attempt - data provided by facility medical staff. <i>Metric deactivated, effective 8/31/2016.</i>  |
| <i>Division Reported</i>          |   |   |





# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Mental Health Issues

### Facility Operations

|                 |   |  |
|-----------------|---|--|
| 237             | Suicide Intervention                                  | Number of youth placed on suicide intervention that occurred during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be placed on suicide intervention multiple times during the reporting period. In these instances, each occurrence will be counted. See glossary for definition of suicide intervention. <i>Metric activated, effective 11/1/2016</i><br><i>Division Reported - HQ PSU</i>  |
| 238             | Suicide Watch   | Number of youth on suicide watch during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be placed on suicide watch multiple times during the reporting period. In these instances, each occurrence will be counted. See glossary for definition of suicide watch. <i>Metric activated, effective 11/1/2016</i><br><i>Division Reported - HQ PSU</i>  |
| 239             | Suicide Precaution                                    | Number of youth placed on suicide precaution that occurred during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can be placed on suicide precaution multiple times during the reporting period. In these instances, each occurrence will be counted. See glossary for definition of suicide precaution. <i>Metric activated, effective 11/1/2016</i><br><i>Division Reported - HQ PSU</i>  |
| 240             | Attempted Suicides - Self Injuries/Behavior/ Harm     | Number of incidents where youth attempted suicide, with injury, by displaying overt actions to injure or kill themselves during the reporting period. Totals are taken on the last day of the reporting period. An individual youth may display overt actions on multiple occasions during the reporting period. In these instances, each occurrence will be counted. See glossary for definition of attempted suicide. <i>Metric activated, effective 11/1/2016</i><br><i>Division Reported</i>   |
| 241             | Attempted Suicides - Suicidal Behavior                | Number of incidents where youth attempted suicide, without injury, by displaying suicidal behavior during the reporting period. Totals are taken on the last day of the reporting period. An individual youth may display suicidal behavior on multiple occasions during the reporting period. In these instances, each occurrence will be counted. See glossary for definition of attempted suicide and suicidal behavior. <i>Metric activated, effective 11/1/2016</i><br><i>Division Reported</i>                                       |
| 242             | Suicides  | Number of successful suicides that occurred during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of suicide. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i>  |
| <b>Programs</b> |   |  |
| 245             | Number of High School Graduates with Work Assignments | Number of high school graduates with work assignments as of the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. An individual youth can only be counted once during the reporting period even if the youth had multiple work assignments, switched work assignments, or stopped and started a work assignment. See glossary for definition of high school graduate and work assignment. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i> |



## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### Education Services

#### Facility Operations

|                                   |  |   |
|-----------------------------------|--|---|
| 247                               | High School Graduates                                | Number of youth with a high school diploma as of the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Count includes youth that attained a high school diploma prior to entering the facility or while housed in a DJJ facility. <i>Counting Rule language change, effective 11/1/2016.</i>  |
| <i>Division Reported - HQ EDU</i> |  |   |
| 248                               | GED Certificates                                     | Number of youth with a GED as of the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Count includes youth that attained a GED prior to entering the facility or while housed in a DJJ facility. See acronym listing for definition of GED. <i>Counting Rule language change, effective 11/1/2016.</i>   |
| <i>Division Reported - HQ EDU</i> |  |   |
| 249                               | High School Eligible                                 | Number of youth eligible to attend high school as of the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Count includes those with GED and HSE certificates. See acronym listing for definition of GED and HSE. <i>Counting Rule language change, effective 11/1/2016.</i>  |
| <i>Division Reported - HQ EDU</i> |  |   |
| 250                               | Enrolled in High School                              | Number of youth enrolled in high school as of the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. <i>Counting Rule language change, effective 11/1/2016.</i>  |
| <i>Division Reported - HQ EDU</i> |  |   |
| 251                               | High school graduates enrolled in vocational classes | Number of high school graduates enrolled in vocational classes as of the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. An individual youth can only be counted once even if the youth was enrolled in multiple vocational classes during the reporting period. See glossary for definition of high school graduate and vocational. <i>Counting Rule language change, effective 11/1/2016.</i>                   |
| <i>Division Reported - HQ EDU</i> |  |   |
| 252                               | High School Graduates Enrolled in CTE Classes        | Number of high school graduates enrolled in Career Technical Education (CTE) classes as of the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. An individual youth can only be counted once even if the youth was enrolled in multiple CTE classes during the reporting period. See glossary for definition of high school graduate and career technical education. <i>Metric activated, effective 11/1/2016.</i> |
| <i>Division Reported - HQ EDU</i> |  |   |



## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### Education Services

#### Facility Operations

|     |   |   |
|-----|---|---|
| 253 | College Courses   | Number of youth taking college classes during the reporting period. This is a point-in-time count as of the last day of the reporting period. An individual youth can only be counted once even if the youth was enrolled in multiple college classes during the reporting period. See glossary for definition of college classes. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ EDU</i>  |
| 254 | Number of vocational program certificates earned                          | Number of vocational program certificates earned by youth during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can earn multiple vocational program certifications during the reporting period. In these circumstances, each certification will be counted. Count excludes the number of youth that earned vocational program certificates. See glossary for definition of career vocational program. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported - HQ EDU</i> |
| 255 | CTE Program Certificates  | Number of Career Technical Education (CTE) certificates earned by youth during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can earn multiple CTE certifications during the reporting period. Each certification will be counted. Count excludes the number of youth that earned CTE certificates. See glossary for definition of career technical education. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ EDU</i>   |
| 256 | Classes Scheduled   | Number of classes scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count includes education and career technical education classes. Count excludes the number of youth that attended.<br><i>Division Reported</i>   |
| 257 | Percent receiving full required minimum minutes of instruction (from WIN) | Percentage of students receiving the minimum minutes of instruction as reported in WIN. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>   |
| 258 | Education slots budgeted (includes vocational ed)                         | Number of student slots budgeted. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>   |
| 259 | Average Daily Attendance in Classrooms                                    | Average daily classroom attendance during the reporting period. This is a point-in-time count as of the last day of the reporting period. Count includes education and career technical education classes. Count is a manual calculation that adds the number of youth that attended each class divided by the number of youth enrolled in classes. <i>Counting Rule language change, effective 11/1/2016.</i><br><i>Division Reported</i>  |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Education Services

### Facility Operations

|  |                                     |   |
|--|-------------------------------------|---|
| 260  | Increased Math Scores               | <p>Number of youth that increased math scores during the reporting period. Totals are taken at the end of the semester (quarter). This is a point-in-time count as of the last day of the reporting period. Increases are based on the youth's score upon entering the facility compared to each semester score. Count is provided on a quarterly basis at the end of each semester. A zero will be recorded for the two months in between each semester start and end date. <i>Metric activated, effective 11/1/2016.</i></p> <p><b>Division Reported</b></p>    |
| 261  | Increased Reading Scores            | <p>Number of youth that increased reading scores during the reporting period. Totals are taken at the end of the semester (quarter). This is a point-in-time count as of the last day of the reporting period. Increases are based on the youth's score upon entering the facility compared to each semester score. Count is provided on a quarterly basis at the end of each semester. A zero will be recorded for the two months in between each semester start and end date. <i>Metric activated, effective 11/1/2016.</i></p> <p><b>Division Reported</b></p> |
| 262  | Classes Cancelled - No Substitute   | <p>Number of classes cancelled due to lack of a substitute teacher during the reporting period. Totals are taken on the last day of the reporting period. Count includes education and career technical education classes. <i>Metric activated, effective 11/1/2016.</i></p> <p><b>Division Reported</b></p>  |
| 263  | Classes Cancelled - Safety/Security | <p>Number of classes cancelled due to safety or security reasons during the reporting period. Totals are taken on the last day of the reporting period. Count includes education and career technical education classes. See glossary for definition of safety and security. <i>Metric activated, effective 11/1/2016.</i></p> <p><b>Division Reported</b></p>  |
| 264  | Classes Cancelled - Closed          | <p>Number of class periods cancelled due to closure during the reporting period. Totals are taken on the last day of the reporting period. Count includes education and career technical education classes. See glossary for definition of closure. <i>Metric activated, effective 11/1/2016.</i></p> <p><b>Division Reported</b></p>   |
| 265  | Absence Rate (%)                    | <p>Rate (in percent) of youth missing scheduled classes during the reporting period. This is a point-in-time count as of the last day of the reporting period. Count includes education and career technical education classes. Count includes absences for medical, court, etc. Count is a manual calculation that adds up the possible class periods divided by the number of youth that missed a class. <i>Metric activated, effective 11/1/2016.</i></p> <p><b>Division Reported</b></p>  |
| <b>Number of classes cancelled due to:</b> |                                     |   |
| 267  | 1. No substitute available          | <p>Number of class closures due to no substitute teacher being available. <i>Metric deactivated, effective 8/31/2016.</i></p> <p><b>Division Reported</b></p>   |
| 268  | 2. Safety/security reasons          | <p>Number of class closures for safety and/or security issues. <i>Metric deactivated, effective 8/31/2016.</i></p> <p><b>Division Reported</b></p>  |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Number of classes cancelled due to:

### Facility Operations

269 3. Scheduling conflicts Number of class closures due to special events, etc. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

270 Total number of classes closed (from WIN) Number of classes closed as reported in the WIN system. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

271 Absence Rate (Qtrly WIN Monthly Attendance Report) Absence rate as reported in the Quarterly WIN Monthly Attendance Report. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

### Youth Incentive Program

273 Number of youth on Level A Number of youth on Level A - highest level, most privileges. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

274 Number of youth on Level B Number of youth on Level B - medium level, some privileges. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

275 Number of youth on Level C Number of youth on Level C - lowest level, least privileges. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

276 Youth Family Council Meetings Formula: "Youth Family Council Meetings" equals the sum of: "Total number of Youth Council Meetings held." plus "Total number of Family Advisory Council Meetings held." *Metric deactivated, effective 8/31/2016.*  
*Formula*

277 Total number of Youth Council Meetings held Number of Youth Council Meetings held at the facility during the current reporting period/month as reported by the Youth Incentive Coordinator or designated facility staff member. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

278 Total number of Family Advisory Council Meetings held Number of Family Advisory Council Meetings held at the facility during the current reporting period/month as reported by the Youth Incentive Coordinator or designated facility staff member. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

### Community-Based Organizations (CBO) providing youth program

280 Youths attending Project IMPACT Number of individual youth who attended meetings during the time period. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

281 Youths attending religious meetings Number of individual youth who attended meetings during the time period. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

| Community-Based Organizations (CBO) providing youth program |  | Facility Operations  |
|---|--|--|
| 282   | Youths attending other community-based organization meetings | Number of individual youth who attended meetings during the time period.<br><i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>  |
| 283   | Total number of volunteer hours                              | Total number of volunteer hours. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>   |
| 284   | Total number of individual volunteers providing program      | Total number of volunteers; excluding anyone who received compensation (e.g., foster grandparents). <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>                |
| <b>Youth's Rights</b>                                       |  |  |
| 286   | Number of attorney visits                                    | Total number of volunteers; excluding anyone who received compensation (e.g., foster grandparents). <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>                |
| 287   | Number of phone calls  | Number of calls made by youths. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>  |
| 288   | Number individual youths making phone calls                  | Number of individual youth who made phone calls. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>   |
| <b>Youth Grievance System</b>                               |  |  |
| 290   | Emergency grievances   | Number filed; Do NOT double-count. If a grievance is an emergency grievance, count only as an emergency grievance. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i> |
| 291   | Staff action grievances                                      | Number filed. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>  |
| 292   | Medical grievances   | Number filed. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>  |
| 293   | Grievances unaccounted for                                   | Number lost. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>   |
| 294   | Regular grievances   | Number filed. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>  |
| <b>Religious Services</b>                                   |  |  |
| 296   | Catholic   | Number of services held. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>   |
| 297   | Protestant   | Number of services held. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>   |
| 298   | Jewish   | Number of services held. <i>Metric deactivated, effective 8/31/2016.</i><br><i>Division Reported</i>   |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Religious Services

### Facility Operations

**299**      **Islam/Muslim**      Number of services held. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

**300**      **Native American**      Number of services held. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

**301**      **Other**      Number of services held. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

### Victim's Rights

**303**      **Total number of victims at hearings**      Number of victims in attendance at hearings. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

### Alternative Programs (e.g. BTP)

**305**      **Population count at end of month**      End of month population count in BTPs. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

**306**      **Average length of stay in alternative program (in days)**      Average length of stay (in days) for youth who have left the unit during the reporting period. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

**307**      **Treatment Intervention Program (TIP) population count (total for month)**      Treatment Intervention Program (TIP) population count (total for month). *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

**308**      **Average length of stay on TIP (in hours)**      Average number of hours on treatment intervention program status per TIP'd youth. *Metric deactivated, effective 8/31/2016.*  
*Division Reported*

### Behavior Management System: Levels

**310**      **Level A**      Number of youth on Level A on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. This is the highest level. Youth on level A receive the most privileges. See glossary for definition of level A privileges. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS*

**311**      **Level B**      Number of youth on Level B on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Youth on level B receive more privileges than youth on level C and fewer privileges than youth on level A. See glossary for definition of level B privileges. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS*

**312**      **Level C**      Number of youth on Level C on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Youth on level C receive more privileges than youth on level D and fewer privileges than youth on level B. See glossary for definition of level C privileges. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Behavior Management System: Levels

### Facility Operations

**313 Level D** Number of youth on Level D on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. This is the lowest level. Youth on level D receive the least amount of privileges. See glossary for definition of level D privileges. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS*

**314 Level D Intake** Number of youth on Level D intake on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Youth on level D intake receive a limited amount of privileges. See glossary for definition of level D intake privileges. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS*

**315 Level E Intake** Number of youth on Level E intake as of the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Youth on level E intake receive no additional privileges. See glossary for level E intake. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS*

### Behavior Treatment Program (BTP)

**317 Level I - Entry** Number of youth on Level I on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. This is the lowest level. Youth on level I receive no additional privileges. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS*

**318 Level II - Stabilization** Number of youth on Level II on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Youth on level II receive the least amount of privileges. See glossary for definition of level II privileges. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS*

**319 Level III - Progress** Number of youth on Level III on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. Youth on level III receive more privileges than youth on level II and fewer privileges than youth on level IV. See glossary for definition of level III privileges. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS*

**320 Level IV - Transition** Number of youth on Level IV on the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. This is the highest level. Youth on level IV receive the most privileges. See glossary for definition of level IV privileges. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Facility OPS*





# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Behavior Reinforcement: Positive Checks

### Facility Operations

|   |                                   |  |
|---|-----------------------------------|--|
| 322   | Treatment Staff                   | <p>Number of positive checks given by treatment staff to youth during the reporting period. Totals are taken on the last day of the reporting period. An individual youth may receive multiple positive checks during the reporting period. In these instances, each positive check will be counted. Count excludes the number of youth that received a positive check. See glossary for definition of positive check and treatment staff. <i>Metric activated, effective 11/1/2016.</i></p> <p><i>Division Reported - HQ PSU</i></p>                        |
| 323   | Education Staff                   | <p>Number of positive checks given by education staff to youth during the reporting period. Totals are taken on the last day of the reporting period. An individual youth may receive multiple positive checks during the reporting period. In these instances, each positive check will be counted. Count excludes the number of youth that received a positive check. See glossary for definition of positive check and education staff. <i>Metric activated, effective 11/1/2016.</i></p> <p><i>Division Reported - HQ PSU</i></p>                        |
| 324   | Support/Custody Staff             | <p>Number of positive checks given by support and custody staff to youth during the reporting period. Totals are taken on the last day of the reporting period. An individual youth may receive multiple positive checks during the reporting period. In these instances, each positive check will be counted. Count excludes the number of youth that received a positive check. See glossary for definition of positive check, support staff and custody staff. <i>Metric activated, effective 11/1/2016.</i></p> <p><i>Division Reported - HQ PSU</i></p> |
| <b>Behavior Disciplinary: Negative Checks - All Youth</b> |                                   |  |
| 326   | Level 3 (Serious Misconduct)      | <p>Number of sustained level 3 negative checks issued during the reporting period. Totals are taken on the last day of the reporting period. Count includes completed negative checks for all youth. Count excludes reduced or dismissed negative checks. Count excludes the number of youth involved. See glossary for definition of level 3 negative check. <i>Metric activated, effective 11/1/2016.</i></p> <p><i>Division Reported - HQ Facility OPS</i></p>  |
| 327   | Level 2 (Intermediate Misconduct) | <p>Number of sustained level 2 negative checks issued during the reporting period. Totals are taken on the last day of the reporting period. Count includes completed negative checks for all youth. Count excludes reduced or dismissed negative checks. Count excludes the number of youth involved. See glossary for definition of level 2 negative check. <i>Metric activated, effective 11/1/2016.</i></p> <p><i>Division Reported - HQ Facility OPS</i></p>  |
| 328   | Level 1 (Minor Misconduct)        | <p>Number of sustained level 1 negative checks issued during the reporting period. Totals are taken on the last day of the reporting period. Count includes completed negative checks for all youth. Count excludes dismissed negative checks. Count excludes the number of youth involved. See glossary for definition of level 1 negative check. <i>Metric activated, effective 11/1/2016.</i></p> <p><i>Division Reported - HQ Facility OPS</i></p>   |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Behavior Disciplinary: Negative Checks - All Youth

### Facility Operations

|   |                                   |  |
|---|-----------------------------------|--|
| 329   | Fact-Finding Hearings Held        | Number of disciplinary fact finding hearings held during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of fact finding hearing. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i>  |
| 330   | Disposition Hearings Held         | Number of disposition hearings held during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of disposition hearing. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i>   |
| <b>Behavior Disciplinary: Negative Checks - Mental Health Youth</b> |                                   |  |
| 332   | Level 3 (Serious Misconduct)      | Number of sustained level 3 negative checks issued during the reporting period. Totals are taken on the last day of the reporting period. Count includes completed negative checks for mental health youth only. Count excludes reduced or dismissed negative checks. Count excludes non-mental health youth and the number of youth involved. See glossary for definition of level 3 negative check. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i>                        |
| 333   | Level 2 (Intermediate Misconduct) | Number of sustained level 2 negative checks issued to mental health youth during the reporting period. Totals are taken on the last day of the reporting period. Count includes completed negative checks for mental health youth only. Count excludes reduced or dismissed negative checks. Count excludes non-mental health youth and the number of youth involved. See glossary for definition of level 2 negative check. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i> |
| 334   | Level 1 (Minor Misconduct)        | Number of sustained level 1 negative checks issued to mental health youth during the reporting period. Totals are taken on the last day of the reporting period. Count includes completed negative checks for mental health youth only. Count excludes dismissed negative checks. Count excludes non-mental health youth and the number of youth involved. See glossary for definition of level 1 negative check. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i>            |
| 335   | Fact-finding hearings held        | Number of disciplinary fact finding hearings held during the reporting period. Totals are taken on the last day of the reporting period. Count excludes non-mental health youth fact finding hearings. See glossary for definition of fact finding hearing. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i>  |
| 336   | Disposition hearings held         | Number of disposition hearings held during the reporting period. Totals are taken on the last day of the reporting period. Count excludes non-mental health youth disposition hearings. See glossary for definition of disposition hearing. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i>  |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Advanced Practice

### Facility Operations

|            |                        |  |
|------------|------------------------|--|
| 339        | Groups Scheduled       | Number of Advanced Practice groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Advanced Practice groups. See glossary for definition of advanced practice. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 340        | Groups Missed          | Number of Advanced Practice groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Advanced Practice groups. See glossary for definition of advanced practice. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 341        | Groups Rescheduled     | Number of Advanced Practice groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of advanced practice. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>  |
| 342        | Observations Completed | Number of Advanced Practice observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of advanced practice and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>        |
| <b>AIT</b> |                        |  |
| 344        | Groups Scheduled       | Number of AIT groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended AIT groups. See glossary for definition of AIT. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 345        | Groups Missed          | Number of AIT groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed AIT groups.<br>See glossary for definition of AIT. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 346        | Groups Rescheduled     | Number of AIT groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of AIT. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>  |
| 347        | Observations Completed | Number of AIT observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of AIT and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>                                    |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Counterpoint

### Facility Operations

|                        |                        |  |
|------------------------|------------------------|--|
| 349                    | Groups Scheduled       | Number of Counterpoint groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Counterpoint groups. See glossary for definition of counterpoint. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>          |
| 350                    | Groups Missed          | Number of Counterpoint groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Counterpoint groups. See glossary for definition of counterpoint. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>               |
| 351                    | Groups Rescheduled     | Number of Counterpoint groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of counterpoint. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>  |
| 352                    | Observations Completed | Number of Counterpoint observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of Counterpoint and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>            |
| <b>Substance Abuse</b> |                        |  |
| 354                    | Groups Scheduled       | Number of Substance Abuse groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Substance Abuse groups. See glossary for definition of substance abuse. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 355                    | Groups Missed          | Number of Substance Abuse groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Substance Abuse groups. See glossary for definition of substance abuse. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 356                    | Groups Rescheduled     | Number of Substance Abuse groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of substance abuse. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>  |
| 357                    | Observations Completed | Number of Substance abuse observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of Substance abuse and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Intro to Treatment

### Facility Operations

|     |                        |   |
|-----|------------------------|---|
| 359 | Groups Scheduled       | Number of Intro to Treatment groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Intro to Treatment groups. See glossary for definition of intro to treatment. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 360 | Groups Missed          | Number of Intro to Treatment groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Intro to Treatment groups. See glossary for definition of intro to treatment. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 361 | Groups Rescheduled     | Number of Intro to Treatment groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of intro to treatment. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 362 | Observations Completed | Number of Intro to Treatment observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of intro to treatment and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>         |

### Anger Control

|     |                        |  |
|-----|------------------------|--|
| 365 | Groups Scheduled       | Number of Anger Control groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Anger Control groups. See glossary for definition of anger control. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 366 | Groups Missed          | Number of Anger Control groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Anger Control groups. See glossary for definition of anger control. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 367 | Groups Rescheduled     | Number of Anger Control groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of anger control. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>  |
| 368 | Observations Completed | Number of Anger Control observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of anger control and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>    |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Decisional Balance

### Facility Operations

|     |                        |   |
|-----|------------------------|---|
| 370 | Groups Scheduled       | Number of Decisional Balance groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Decisional Balance groups. See glossary for definition of decisional balance. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 371 | Groups Missed          | Number of Decisional Balance groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Decisional Balance groups. See glossary for definition of decisional balance. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 372 | Groups Rescheduled     | Number of Decisional Balance groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of decisional balance. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 373 | Observations Completed | Number of Decisional Balance observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of decisional balance and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>         |

### Social Skills

|     |                        |  |
|-----|------------------------|--|
| 375 | Groups Scheduled       | Number of Social Skills groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Social Skills groups. See glossary for definition of social skills. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 376 | Groups Missed          | Number of Social skills groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Social Skills groups. See glossary for definition of social skills. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 377 | Groups Rescheduled     | Number of Social Skills groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of social skills. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>  |
| 378 | Observations Completed | Number of Social Skills observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of social skills and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>    |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### ABC Model

### Facility Operations

|     |                        |   |
|-----|------------------------|---|
| 380 | Groups Scheduled       | Number of ABS Model groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended ABS Model groups. See glossary for definition of ABC model. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>  |
| 381 | Groups Missed          | Number of ABC Model groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed ABS Model groups. See glossary for definition of ABC model. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>       |
| 382 | Groups Rescheduled     | Number of ABS Model groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of ABC model. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 383 | Observations Completed | Number of ABC Model observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of ABC model and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |

### Healthy Living

|     |                        |   |
|-----|------------------------|---|
| 386 | Groups Scheduled       | Number of Healthy Living groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Healthy Living groups. See glossary for definition of Healthy Living. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 387 | Groups Missed          | Number of Healthy Living groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Healthy Living groups. See glossary for definition of healthy living. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 388 | Groups Rescheduled     | Number of Healthy Living groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of healthy living. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 389 | Observations Completed | Number of Healthy Living observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of healthy living and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>     |

### Core Curriculum

|     |                  |  |
|-----|------------------|--|
| 391 | Groups Scheduled | Number of Core Curriculum groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Core Curriculum groups. See glossary for definition of core curriculum. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
|-----|------------------|--|



## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### Core Curriculum

#### Facility Operations

|     |                        |   |
|-----|------------------------|---|
| 392 | Groups Missed          | Number of Core Curriculum groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Core Curriculum groups. See glossary for definition of core curriculum. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 393 | Groups Rescheduled     | Number of Core Curriculum groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of core curriculum. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 394 | Observations Completed | Number of Core Curriculum observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of core curriculum and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |

#### Restorative Justice

|     |                        |  |
|-----|------------------------|--|
| 396 | Groups Scheduled       | Number of Restorative Justice groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Restorative Justice groups. See glossary for definition of restorative justice. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 397 | Groups Missed          | Number of Restorative Justice groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Restorative Justice groups. See glossary for definition of restorative justice. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 398 | Groups Rescheduled     | Number of Restorative Justice groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of restorative justice. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>  |
| 399 | Observations Completed | Number of Restorative Justice observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of restorative justice and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>          |

#### Orientation

|     |                  |  |
|-----|------------------|--|
| 401 | Groups Scheduled | Number of Orientation groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Orientation groups. See glossary for definition of orientation. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
|-----|------------------|--|





# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Orientation

### Facility Operations

|     |                        |   |
|-----|------------------------|---|
| 402 | Groups Missed          | Number of Orientation groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Orientation groups. See glossary for definition of orientation. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>     |
| 403 | Groups Rescheduled     | Number of Orientation groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of orientation. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 404 | Observations Completed | Number of Orientation observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of orientation and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |

### Express Yourself

|     |                        |   |
|-----|------------------------|---|
| 406 | Groups Scheduled       | Number of Express Yourself groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Express Yourself groups. See glossary for definition of express yourself. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 407 | Groups Missed          | Number of Express Yourself groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Express Yourself groups. See glossary for definition of express yourself. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 408 | Groups Rescheduled     | Number of Express Yourself groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of express yourself. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 409 | Observations Completed | Number of Orientation observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of orientation and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>                 |

### Mood Matters

|     |                  |   |
|-----|------------------|---|
| 411 | Groups Scheduled | Number of Mood Matters groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Mood Matters groups. See glossary for definition of mood matters. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 412 | Groups Missed    | Number of Mood Matters groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Mood Matters groups. See glossary for definition of mood matters. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |



## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### Mood Matters

#### Facility Operations

|                                       |                        |   |
|---------------------------------------|------------------------|---|
| 413                                   | Groups Rescheduled     | Number of Mood Matters groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of mood matters. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 414                                   | Observations Completed | Number of Mood Matters observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of mood matters and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| <b>Criminal Thinking Errors</b>       |                        |   |
| 416                                   | Groups Scheduled       | Number of Criminal Thinking Errors groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Criminal Thinking Errors groups. See glossary for definition of criminal thinking errors. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>                   |
| 417                                   | Groups Missed          | Number of Criminal Thinking Errors groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Criminal Thinking Errors groups. See glossary for definition of criminal thinking errors. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>                        |
| 418                                   | Groups Rescheduled     | Number of Criminal Thinking Errors groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of criminal thinking errors. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 419                                   | Observations Completed | Number of Criminal Thinking Errors observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of criminal thinking errors and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>                                 |
| <b>Independent Living Development</b> |                        |   |
| 421                                   | Groups Scheduled       | Number of Independent Living Development groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Independent Living Development groups. See glossary for definition of independent living development. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 422                                   | Groups Missed          | Number of Independent Living Development groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Independent Living Development groups. See glossary for definition of independent living development. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |



## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### Independent Living Development

#### Facility Operations

|                             |                        |   |
|-----------------------------|------------------------|---|
| 423                         | Groups Rescheduled     | Number of Independent Living Development groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of independent living development. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 424                         | Observations Completed | Number of Independent Living Development observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of Independent Living Development and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| <b>Surviving Trauma</b>     |                        |   |
| 426                         | Groups Scheduled       | Number of Surviving Trauma groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Surviving Trauma groups. See glossary for definition of surviving trauma. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>                       |
| 427                         | Groups Missed          | Number of Surviving Trauma groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Surviving Trauma groups. See glossary for definition of surviving trauma. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>                            |
| 428                         | Groups Rescheduled     | Number of Surviving Trauma groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of surviving trauma. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 429                         | Observations Completed | Number of Surviving Trauma observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of surviving trauma and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>                             |
| <b>SBTP Substance Abuse</b> |                        |   |
| 431                         | Groups Scheduled       | Number of SBTP Substance Abuse groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended SBTP Substance Abuse groups. See glossary for definition of substance abuse. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>                |
| 432                         | Groups Missed          | Number of SBTP Substance Abuse groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed SBTP Substance Abuse groups. See glossary for definition of substance abuse. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>                     |



## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### SBTP Substance Abuse

#### Facility Operations

**433**      **Groups Rescheduled**      Number of SBTP Substance Abuse groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of substance abuse. *Metric activated, effective 11/1/2016.*

*Division Reported - HQ Research*

**434**      **Observations Completed**      Number of SBTP Substance abuse observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of Substance abuse and observations. *Metric activated, effective 11/1/2016.*

*Division Reported - HQ Research*

#### SBTP Anger Control

**436**      **Groups Scheduled**      Number of SBTP Anger Control groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended SBTP Anger Control groups. See glossary for definition of anger control. *Metric activated, effective 11/1/2016.*

*Division Reported - HQ Research*

**437**      **Groups Missed**      Number of SBTP Anger Control groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed SBTP Anger Control groups. See glossary for definition of anger control. *Metric activated, effective 11/1/2016.*

*Division Reported - HQ Research*

**438**      **Groups Rescheduled**      Number of SBTP Anger Control groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of anger control. *Metric activated, effective 11/1/2016.*

*Division Reported - HQ Research*

**439**      **Observations Completed**      Number of SBTP Anger Control observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of anger control and observations. *Metric activated, effective 11/1/2016.*

*Division Reported - HQ Research*

#### Goal Setting

**442**      **Groups Scheduled**      Number of Goal Setting groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Goal Setting groups. See glossary for definition of goal setting. *Metric activated, effective 11/1/2016.*

*Division Reported - HQ Research*

**443**      **Groups Missed**      Number of Goal Setting groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Goal Setting groups. See glossary for definition of goal setting. *Metric activated, effective 11/1/2016.*

*Division Reported - HQ Research*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Goal Setting

### Facility Operations

**444**      **Groups Rescheduled**      Number of Goal Setting groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of goal setting. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Research*

**445**      **Observations Completed**      Number of Goal Setting observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of goal setting and observations. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Research*

### Decisional Balance

**447**      **Groups Scheduled**      Number of Decisional Balance groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Decisional Balance groups. See glossary for definition of decisional balance. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Research*

**448**      **Groups Missed**      Number of Decisional Balance groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Decisional Balance groups. See glossary for definition of decisional balance. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Research*

**449**      **Groups Rescheduled**      Number of Decisional Balance groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of decisional balance. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Research*

**450**      **Observations Completed**      Number of Decisional Balance observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of decisional balance and observations. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Research*

### CBT

**452**      **Groups Scheduled**      Number of CBT groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended CBT groups. See glossary for definition of CBT. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Research*

**453**      **Groups Missed**      Number of CBT groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed CBT groups. See glossary for definition of CBT. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Research*

**454**      **Groups Rescheduled**      Number of CBT groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of CBT. *Metric activated, effective 11/1/2016.*  
*Division Reported - HQ Research*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

| CBT                     |                        | Facility Operations   |
|-------------------------|------------------------|---|
| 455                     | Observations Completed | Number of CBT observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of CBT and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>                                 |
| <b>Thinking Reports</b> |                        |   |
| 457                     | Groups Scheduled       | Number of Thinking Reports groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Thinking Reports groups. See glossary for definition of thinking reports. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 458                     | Groups Missed          | Number of thinking reports groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Thinking Reports groups. See glossary for definition of thinking reports. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 459                     | Groups Rescheduled     | Number of Thinking Reports groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of thinking reports. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 460                     | Observations Completed | Number of Thinking Reports observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of Thinking Reports and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>       |
| <b>Active Listening</b> |                        |   |
| 462                     | Groups Scheduled       | Number of Active Listening groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Active Listening groups. See glossary for definition of active listening. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 463                     | Groups Missed          | Number of Active Listening groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Active Listening groups. See glossary for definition of active listening. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 464                     | Groups Rescheduled     | Number of Active Listening groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of active listening. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>   |
| 465                     | Observations Completed | Number of Active Listening observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of active listening and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>       |



## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### Giving Feedback

#### Facility Operations

|                        |                        |  |
|------------------------|------------------------|--|
| 467                    | Groups Scheduled       | Number of Giving Feedback groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Giving Feedback groups. See glossary for definition of giving feedback. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 468                    | Groups Missed          | Number of Giving Feedback groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Giving Feedback groups. See glossary for definition of giving feedback. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 469                    | Groups Rescheduled     | Number of Giving Feedback groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of giving feedback. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>  |
| 470                    | Observations Completed | Number of Giving Feedback observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of giving feedback and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| <b>Girls Moving On</b> |                        |  |
| 473                    | Groups Scheduled       | Number of Girls Moving On groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Girls Moving On groups. See glossary for definition of girls moving on. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 474                    | Groups Missed          | Number of Girls Moving On groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Girls Moving On groups. See glossary for definition of girls moving on. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 475                    | Groups Rescheduled     | Number of Girls Moving On groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of girls moving on. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>  |
| 476                    | Observations Completed | Number of Girls Moving On observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of girls moving on and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Trauma Focused Cognitive Behavioral Treatment

### Facility Operations

|                          |                                  |  |
|--------------------------|----------------------------------|--|
| 479                      | Groups Scheduled                 | Number of Trauma Focused Cognitive Behavioral Treatment groups scheduled during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended Trauma Focused Cognitive Behavioral Treatment groups. See glossary for definition of Trauma Focused Cognitive Behavioral Treatment. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i> |
| 480                      | Groups Missed                    | Number of Trauma Focused Cognitive Behavioral Treatment groups missed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that missed Trauma Focused Cognitive Behavioral Treatment groups. See glossary for definition of Trauma Focused Cognitive Behavioral Treatment. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>      |
| 481                      | Groups Rescheduled               | Number of Trauma Focused Cognitive Behavioral Treatment groups rescheduled during the reporting period. Totals are taken on the last day of the reporting period. See glossary for definition of Trauma Focused Cognitive Behavioral Treatment. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>  |
| 482                      | Observations Completed           | Number of Trauma Focused Cognitive Behavioral Treatment observations completed during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth observed. See glossary for definition of Trauma Focused Cognitive Behavioral Treatment and observations. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Research</i>                                    |
| <b>Family Engagement</b> |                                  |  |
| 484                      | Family Advisory Council Meetings | Number of family advisory council meetings held during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended. See glossary for definition of family advisory council. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| 485                      | Quarterly Family Events          | Number of quarterly family events that occurred during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended. See glossary for definition of family events. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| 486                      | Youth Participation              | Number of youth that participated in family events during the reporting period. Totals are taken on the last day of the reporting period. An individual youth may attend multiple family events during the reporting period. In these instances, each youth will be counted once during the reporting period.<br>See glossary for definition of family events. <i>Metric activated, effective 11/1/2016.</i><br><br><i>Division Reported</i> |





## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### Family Engagement

487 Family Participation

Number of families that participated in family events during the reporting period. Totals are taken on the last day of the reporting period. A family may contain multiple people. In these instances, each family member will be counted once for each family event attended during the reporting period. Count excludes the number of youth that attended. *Metric activated, effective 11/1/2016.*

*Division Reported*

#### Facility Operations

#### Community-Based Organizations (CBO) Providing Youth Program

489 Youth Attending AA/NA Meetings

Number of youth that attended AA/NA meetings during the reporting period. Totals are taken on the last day of the reporting period. An individual youth may attend multiple AA/NA meetings during the reporting period. In these instances, each youth will be counted once during the reporting period. See acronym listing for definition of AA/NA. *Metric activated, effective 11/1/2016.*

*Division Reported*

490 Youth Attending Project IMPACT

Number of youth that attended Project IMPACT meetings during the reporting period. Totals are taken on the last day of the reporting period. An individual youth may attend multiple Project IMPACT meetings during the reporting period. In these instances, each youth will be counted one time during the reporting period. See glossary for definition of Project IMPACT. *Metric activated, effective 11/1/2016.*

*Division Reported*

491 Youth Attending Religious Meetings

Number of youth that attended religious meetings during the reporting period. Totals are taken on the last day of the reporting period. An individual youth may attend multiple religious meetings during the reporting period. In these instances, each youth will be counted one time during the reporting period. See glossary for definition of religious meeting. *Metric activated, effective 11/1/2016.*

*Division Reported*

492 Youth Attending Other Community-Based Organization Meetings

Number of youth that attended other community based organization meetings during the reporting period. Totals are taken on the last day of the reporting period. An individual youth may attend multiple community based organization meetings during the reporting period. In these instances, each youth will be counted one time during the reporting period. See glossary for definition of community based organization. *Metric activated, effective 11/1/2016.*

*Division Reported*

493 Volunteer Hours

Number of hours worked by volunteers during the reporting period. Totals are taken on the last day of the reporting period. Count includes all volunteers that offer services to DJJ youth and the facility. Count excludes the number of volunteers. *Metric activated, effective 11/1/2016.*

*Division Reported*

494 Volunteers

Number of volunteers that worked during the reporting period. Totals are taken on the last day of the reporting period. Count includes all volunteers that offer services to DJJ youth and the facility. An individual volunteer may work multiple times and in multiple areas during the reporting period. In these instances, each volunteer will be counted one time during the reporting period. Count excludes volunteers that receive compensation (e.g. foster grandparents). *Metric activated, effective 11/1/2016.*

*Division Reported*



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Community-Based Organizations (CBO) Providing Youth Program

### Facility Operations

|                     |   |   |
|---------------------|---|---|
| 495                 | Volunteers Providing Program                | Number of volunteers that provide youth programming during the reporting period. Totals are taken on the last day of the reporting period. An individual volunteer may provide multiple programs during the reporting period. In these instances, each volunteer will be counted once during the reporting period. Count excludes volunteers that received compensation (e.g. foster grandparents). <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>                           |
| <b>Youth Rights</b> |   |   |
| 497                 | Attorney Visits                             | Number of attorney visits that occurred during the reporting period. Totals are taken on the last day of the reporting period. An individual attorney may visit with a youth multiple times during the reporting period. In these instances, each visit will be counted. Count excludes the number of youth visited. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>  |
| 498                 | Visitors                                    | Number of visitors visiting youth during the reporting period. Totals are taken on the last day of the reporting period. An individual youth may have multiple visits during the reporting period. In these instances, each visit will be counted. Count excludes the number of youth visited. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>  |
| 499                 | Phone Calls                                 | Number of phone calls made by youth during the reporting period. Totals are taken on the last day of the reporting period. An individual youth can make multiple phone calls during the reporting period. In these instances, each call will be counted. Count Includes completed, denied and attempted calls. Count excludes the number of youth making calls. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| 500                 | Average Hours Out of Room/Dorm - Youth      | Average hours youth spent out of their room/dorm during the reporting period. This is a point-in-time count as of the last day of the reporting period. This is a manual calculation that adds up the number of hours youth spent out of their room/dorm during the reporting period divided by the number of youth. Count excludes BTP and IBTM youth. See acronym listing for definition of BTP and IBTM. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i> |
| 501                 | Average Hours Out of Room/Dorm - BTP Youth  | Average hours BTP youth spent out of their room/dorm during the reporting period. This is a point-in-time count as of the last day of the reporting period. This is a manual calculation that adds up the number of hours youth spent out of their room/dorm during the reporting period divided by the number of BTP youth. Count includes BTP youth only. See acronym listing for definition of BTP. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i>      |
| 502                 | Average Hours Out of Room/Dorm - IBTP Youth | Average hours IBTP youth spent out of their room/dorm during the reporting period. This is a point-in-time count as of the last day of the reporting period. This is a manual calculation that adds up the number of hours youth spent out of their room/dorm during the reporting period divided by the number of IBTP youth. Count includes IBTP youth only. See acronym listing for definition of IBTP. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i>  |



# Division of Juvenile Facilities

## Counting Rules for Governance Period July - December 2017

### Youth Rights

### Facility Operations

**503 Youth Advisory Meetings** Number of youth advisory meetings held during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that attended. *Metric activated, effective 11/1/2016.*  
*Division Reported*

### Youth Grievances

**505 Emergency** Number of emergency grievances filed by youth during the reporting period. Totals are taken on the last day of the reporting period. A grievance will only be counted once. For example, If an emergency grievance is filed for staff misconduct, the grievance will only be counted as an emergency grievance. Count excludes the number of youth that filed a grievance. See glossary for definition of emergency grievance. *Metric activated, effective 11/1/2016.*  
*Division Reported*

**506 Staff Misconduct** Number of staff misconduct grievances filed by youth during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that filed a grievance. See glossary for definition of staff misconduct grievance. *Metric activated, effective 11/1/2016.*  
*Division Reported*

**507 Medical** Number of medical grievances filed by youth during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that filed a grievance. See glossary for definition of medical grievance. *Metric activated, effective 11/1/2016.*  
*Division Reported*

**508 Unaccounted For** Number of grievances filed by youth that were lost during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that filed a grievance. See glossary for definition of grievance. *Metric activated, effective 11/1/2016.*  
*Division Reported*

**509 Youth** Number of youth grievances filed by youth during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth that filed a grievance. See glossary for definition of youth grievance. *Metric activated, effective 11/1/2016.*  
*Division Reported*

### Religious Services

**511 Catholics** Number of catholic services held during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth attending and the number of individual sessions held. *Metric activated, effective 11/1/2016.*  
*Division Reported*

**512 Protestant** Number of protestant services held during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth attending and the number of individual sessions held. *Metric activated, effective 11/1/2016.*  
*Division Reported*



## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### Religious Services

#### Facility Operations

|  |                                     |  |
|--|-------------------------------------|--|
| 513                                    | Jewish                              | Number of Jewish services held during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth attending and the number of individual sessions held. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| 514                                    | Islam/Muslim                        | Number of Islam/Muslim services held during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth attending and the number of individual sessions held. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| 515                                    | Native American                     | Number of native American services held during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth attending and individual sessions held. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>  |
| 516                                    | Other                               | Number of other religious services held during the reporting period. Totals are taken on the last day of the reporting period. Count excludes catholic, protestant, Jewish, Islam/Muslim, and native American. Count excludes the number of youth attending and the number of individual sessions held. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>  |
| <b>Victim's Rights</b>                 |                                     |  |
| 518                                    | Total Number of Victims at Hearings | Number of victims that attended youth hearings during the reporting period. Totals are taken on the last day of the reporting period. Count excludes the number of youth and the number of hearings. A victim may attend multiple hearings during the reporting period. In these instances, each victim will be counted each time they attend a hearing. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| <b>Alternative Programs (e.g. BTP)</b> |                                     |  |
| 520                                    | Population                          | Number of youth housed in an alternative program during the reporting period. This is a point-in-time count as of the end of the reporting period. See glossary for definition of alternative program. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i>   |
| 521                                    | Average Length of Stay              | Average length of stay (in days) youth spent in an alternative program. This is a point-in-time count as of the last day of the reporting period. Count excludes days spent by youth still housed in an alternative program. Count is a manual calculation that adds up the number of days youth spent in an alternative program before leaving the unit divided by the number of youth in the unit. See glossary for definition of alternative program. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i> |
| <b>TIP</b>                             |                                     |  |
| 523                                    | Population                          | Number of youth that were on TIP as of the last day of the reporting period. This is a point-in-time count as of the last day of the reporting period. See glossary for definition of TIP. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i>   |



## Division of Juvenile Facilities

### Counting Rules for Governance Period July - December 2017

#### TIP

#### Facility Operations

|  |   |   |
|--|---|---|
| 524                                    | Average Length of Stay (In Hours)           | Average length of stay (in hours) youth spent on TIP during the reporting period. This is a point-in-time count as of the last day of the reporting period. Count excludes the number of youth on TIP. This is a manual calculation that adds the total days youth spent on TIP divided by the number youth on TIP. See glossary for definition of TIP. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported - HQ Facility OPS</i>   |
| <b>Government Code 12525.2 (AB 71)</b> |   |   |
| 526                                    | Civilians Shot by Peace Officers            | Number of civilians shot by a peace officer that occurred during the reporting period. Totals are taken on the last day of the reporting period. Youth housed in a DJJ facility are exempt from the reporting requirements of GC 12525.2. Count includes shootings by peace officers that occurred both on and off duty. See glossary for definition of civilian and peace officer. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>   |
| 527                                    | Peace Officers Shot by Civilians            | Number of peace officers shot by civilians that occurred during the reporting period. Totals are taken on the last day of the reporting period. Youth housed in a DJJ facility are exempt from the reporting requirements of GC 12525.2. Count includes peace officers shot both on and off duty. See glossary for definition of civilian and peace officer. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>  |
| 528                                    | Use of Force by a Peace Officer Causing SBI | Number of incidents in which the use of force by a peace officer against a civilian resulted in serious bodily injury or death that occurred during the reporting period. Totals are taken on the last day of the reporting period. Youth housed in a DJJ facility are exempt from the reporting requirements of GC 12525.2. Count includes use of force by peace officers both on and off duty. See glossary for definition of peace officer, civilian, and serious bodily injury. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i>       |
| 529                                    | Use of Force by a Civilian Causing SBI      | Number of incidents in which the use of force by a civilian against a peace officer resulted in serious bodily injury or death that occurred during the reporting period. Totals are taken on the last day of the reporting period. Youth housed in a DJJ facility are exempt from the reporting requirements of GC 12525.2. Count includes peace officers injured by a civilian both on and off duty. See glossary for definition of peace officer, civilian, and serious bodily injury. <i>Metric activated, effective 11/1/2016.</i><br><i>Division Reported</i> |